

The Sammamish Montessori School 2020 Summer School Registration

Child's Name:	Date of birth:	Mother's Name:
Address:	Gender:	Mother's Work/Cell #
City, Zip:		Father's Name:
Home Phone:		Father's Work/Cell#
Authorized for Pick-up:		Email(s):
Allergies, food sensitivities or medical concerns:		

Please indicate your choices below. You may choose morning only, afternoon only, or full day options below. If you need your child to stay after 3:30PM, also select ASC.

Sessions (two weeks)	Morning Only: 9-11:30AM (drop off 8:45-9AM; pickup 11:30-11:45AM)	Afternoon Only: 12:45-3:15PM (drop off 12:30-12:45PM; pickup 3:15-3:30PM)	Full Day (drop off 8:45-9AM; pickup 3:15-3:30PM or add ASC)
Session 1: 6/22-7/3	<input type="checkbox"/> Montessori AM	<input type="checkbox"/> Montessori PM	<input type="checkbox"/> Montessori Full Day
Session 1: 6/22-7/3	<input type="checkbox"/> Camp Kindness	<input type="checkbox"/> Brain Games	<input type="checkbox"/> Camp Kindness/Brain Games
Session 1: 6/22-7/3	<input type="checkbox"/> Planes, Trains & Automobiles	<input type="checkbox"/> STEAM	<input type="checkbox"/> Planes, Trains & Automobiles/STEAM
Session 1: 6/22-7/3	<input type="checkbox"/> Money Math	<input type="checkbox"/> Little Chefs	<input type="checkbox"/> Money Math/Little Chefs
Session 2: 7/6-17	<input type="checkbox"/> Montessori AM	<input type="checkbox"/> Montessori PM	<input type="checkbox"/> Montessori Full Day
Session 2: 7/6-17	<input type="checkbox"/> Space Explorers	<input type="checkbox"/> Science in Motion	<input type="checkbox"/> Space Explorers/Science in Motion
Session 2: 7/6-17	<input type="checkbox"/> Kitchen Chemistry	<input type="checkbox"/> Garden to Table	<input type="checkbox"/> Kitchen Chemistry/Garden to Table
Session 2: 7/6-17	<input type="checkbox"/> Beaks, Wings & Feathery Things	<input type="checkbox"/> Aloha Hawaii	<input type="checkbox"/> Beaks, Wings & Feathery Things/Aloha Hawaii
Session 3: 7/20-31	<input type="checkbox"/> Montessori AM	<input type="checkbox"/> Montessori PM	<input type="checkbox"/> Montessori Full Day
Session 3: 7/20-31	<input type="checkbox"/> Community Helpers	<input type="checkbox"/> World Music & Dance	<input type="checkbox"/> Community Helpers/World Music & Dance
Session 3: 7/20-31	<input type="checkbox"/> SMS Olympics	<input type="checkbox"/> Creation Station	<input type="checkbox"/> SMS Olympics/Creation Station
Session 3: 7/20-31	<input type="checkbox"/> Dinosaurs	<input type="checkbox"/> Mask Making	<input type="checkbox"/> Dinosaurs/Mask Making
Session 4: 8/3-14	<input type="checkbox"/> Montessori AM	<input type="checkbox"/> Montessori PM	<input type="checkbox"/> Montessori Full Day
Session 4: 8/3-14	<input type="checkbox"/> Crafty Kids	<input type="checkbox"/> Nature Crafts	<input type="checkbox"/> Crafty Kids/Nature Crafts
Session 4: 8/3-14	<input type="checkbox"/> Pets Galore	<input type="checkbox"/> African Adventures	<input type="checkbox"/> Pets Galore/African Adventures
Session 4: 8/3-14	<input type="checkbox"/> Happy Campers	<input type="checkbox"/> Crazy Concoctions	<input type="checkbox"/> Happy Campers/Crazy Concoctions
Session 5: 8/17-28	<input type="checkbox"/> Montessori AM	<input type="checkbox"/> Montessori PM	<input type="checkbox"/> Montessori Full Day
Session 5: 8/17-28	<input type="checkbox"/> Water, Water, Water	<input type="checkbox"/> Ocean Creatures	<input type="checkbox"/> Water, Water, Water/Ocean Creatures
Session 5: 8/17-28	<input type="checkbox"/> Master Builders	<input type="checkbox"/> Sports Camp	<input type="checkbox"/> Master Builders/Sports Camp
Session 5: 8/17-28	<input type="checkbox"/> SMS Café	<input type="checkbox"/> Rainforests	<input type="checkbox"/> SMS Café/Rainforests

If my choice of class is full, please enroll my child in another available choice. **OR** Please only put my child on the waiting list if my first choice is full.

I need my child to stay 3:30PM to 4:30PM for After School Club (ASC). (Note: Children will remain in the same groups at least while the state remains in Phase 1-2).

Note: Daytime Clubroom is available Monday-Thursday, 8/31-9/3 and Tuesday, 9/8 (off Fri 9/4 & Monday 9/7 Labor Day weekend). Clubroom is billed hourly, \$14/hour only for time used (rounded up to quarter hour). You may sign up for just what you need during Clubroom only days. Signups will be available closer to that time.

STUDENT LAST NAME: _____

Photo Authorization: I allow my child to be photographed in the classroom, on school field trips or during other school functions. I give permission for any photographs to be used in SMS marketing including brochures, advertising, presentations, website and electronic media, publications, newsletters and made available to other SMS parents.

Observance of speed limit and traffic rules: I agree to drive no more than 10 mph and obey all traffic rules on and around SMS property.

Payment Terms and Due Dates: A \$65 registration fee and payment for the first two classes you register for are due upon registration. Any remaining balance of payment is due on June 1st for classes that begin in June and for June unlimited After School Club (ASC). Payment is due on July 1st for classes that begin in July and for July unlimited ASC. Payment is due on August 1st for classes that begin in August and for August unlimited ASC. Hourly Clubroom time is billed at the end of the month. In the event more than one person assumes financial responsibility for tuition and other charges, all such parties must sign the registration contract. If only one signature is provided, that person assumes full financial responsibility for all charges. No State funding (direct or indirect) is accepted as payment. Please note that to secure and maintain a spot in any class or childcare, a student's account must be paid up-to-date.

Summer Fee Schedule (Montessori and Discovery Unit prices are based on two-week sessions of half-day classes)

\$65 per child non-refundable registration fee.

\$400/class Montessori Classes (Ages 3 to 6 years old).*

\$410/class Discovery Classes (Ages 4 to 8 years old).*

\$14/hour Clubroom childcare, rounded up in quarter-hour increments. (Available 6/15-19, 8/31-9/3 & 9/8)

\$14/hour or \$385/month After School Club pre-paid Clubroom. (Available to enrolled students ages 3-8 after afternoon classes have ended 3:30PM to 6:15PM.)

\$25 per request Change/Drop fee. (Applies for each class dropped or switched to another class after registration.)

* Must be potty-trained.

Sibling Discount: A 5% discount will apply to each student of families who enroll more than one child for the same session of summer school.

Payment Methods: For your convenience, we accept cash, checks, or credit card (in-person, by phone, or automatic if pre-authorized). A credit card authorization form is included in this packet and is required for registration even if you choose to pay by cash or check.

Cancellation and Change Policy: We understand that sometimes summer plans change and we are happy to accommodate you as best we can. However, as we may not be able to fill your child's space if you drop a class, a \$25 Change/Drop fee applies for each class dropped. A minimum of two-weeks advance written notice is required to be eligible for a tuition refund less a \$25 change/drop fee per class. The Summer School Registration fee (\$65) is non-refundable.

Agreement to Terms & Conditions: I understand and agree to the terms and conditions described in the registration, tuition, fees and payment schedule.

Agreement to Covid-19 Summer Program Operating Plan Terms & Conditions: I understand the SMS Covid-19 Operating Plan & Health Policies as provided (attached). I understand my child will have daily temperature checks and that I must certify my child's and my family's health each day at drop-off.

Parent Signature _____

Date: _____

CREDIT CARD AUTHORIZATION FOR 2020 SUMMER SCHOOL SESSION

1) **Required:** I authorize Sammamish Montessori School (SMS) to keep my signature on file and to charge my credit card account for any unpaid amounts I owe that are 30 days past due. I agree to contact SMS if there are any changes to my credit card account information including a change of the expiration date. If more than one person is responsible for a student's tuition, both parties must have current and valid credit card information on file to ensure enrollment.

2) **Optional:** I wish to pay for tuition and daycare charges automatically using my credit card. _____ (Please initial here if authorizing automatic billing via your credit card).

Cardholder Name: _____ Card Number: _____

Cardholder Billing Address: _____

City: _____

Expiration Date: _____ (month/year)

VISA MC AmEx

State: _____

Zip: _____

Card Holder Signature: _____

Date: _____

Student Name(s): _____

Privacy and Security Notice: Unless you direct us to charge your credit card for any tuition and daycare amounts due on an ongoing basis as noted above, SMS will use this authorization only in the event of a delinquent balance that is 30 days or more past due. You will be notified in such a circumstance.

Student's Last Name

THIS FORM IS REQUIRED FOR REGISTRATION

Covid-19 Summer Program Operating Plan:

- Parents and staff must read and sign the SMS Covid-19 Operating Plan & Health Policies prior to attending summer session and will have daily health screenings upon entry.
- Students and staff are grouped as consistently as possible. During Phase 1-2, group sizes will remain at maximum of 10.
- Students enrolled in the SMS summer program should not also attend other programs where they interact with groups of other children.
- Students and staff have a temperature and symptom check upon arrival prior to entering the facility and will be excluded if any symptoms of Covid-19 are present (fever of 100°F or higher, cough, shortness of breath, loss of taste or smell).
- All students and staff members wash their hands with soap and water for at least 20 seconds upon arrival, after toileting, before eating, after coughing or sneezing, before and after recess and prior to leaving for home.
- If soap and water are not readily available (recess), an alcohol-based hand-sanitizer will be used.
- Students will be reminded to avoid touching their eyes, nose, and mouth with unwashed hands.
- Students will be taught and reminded to cover coughs and sneezes.
- Classrooms are professionally cleaned and sanitized nightly and classroom surfaces and equipment, drinking fountains, sinks and toilets, and playground equipment are also cleaned/sanitized by staff members during the school day.
- Students will be spaced apart in the classroom and during meals and snacks.
- SMS will provide healthy snacks (children with food allergies or sensitivities are identified).
- Students attending full day must bring their own lunch (use a thermos for hot foods and include a cold-pack for cold items).
- Playground areas will be split into smaller sections so that students remain with their own classroom group.
- Staff members will wear face masks while with students. Students are not required to wear masks.
- Drop off:
 - All students must be dropped off using the drop-off lane around the school between 8:45AM and 9AM. Please drop off on the side of the building your child will be attending each session. (We will note classroom assignments on our confirmation paperwork and will have signs around the school to direct you.)
 - Parents will sign in students on the iPad. iPads will be sanitized between every use. (Or, a staff member can sign in for you if you prefer.)
 - We are not offering Early Birds during the summer session. Morning drop off begins at 8:45AM.
 - Drop off for students attending afternoon class only is from 12:30-12:45PM using the drop-off lane.
 - If you arrive after drop off has ended, you must park and escort your child to the front entry. An office staff member will check your child's temperature, assist you with sign in and escort your student to class. Parents are not permitted inside the school at this time. Please maintain social distancing between you and other families.
- Pick-up:
 - All students attending full day or afternoon only session who are not staying for After School Club must be picked up using the pick-up lane around the school between 3:15-3:30PM. Please pick up on the side of the building your child will be attending each session. (We will note classroom assignments on our confirmation paperwork and will have signs around the school to direct you. It will be same side of the building that you dropped off.)
 - Pick-up time for students attending morning class only is from 11:30-11:45AM using the pick-up lane only.
 - Parents will sign out students on the iPad. iPads will be sanitized between every use. (Or, a staff member can sign out for you if you prefer.)
 - Any child who has not been picked up by 3:30PM will be considered part of our After School Club program, which will end at 4:30PM this summer. Students staying for ASC will remain in the same groupings as they were during the day. If you are picking up during ASC, you must park and come to the front office and buzz to notify that you are here. Your child will be brought out to you by a member of staff and you must sign out your child on the iPad (or have the member of staff do so for you if you prefer).
- Families must notify SMS immediately if their child or anyone else in the child's household has a confirmed case of Covid-19.
- In the event of a confirmed case of Covid-19 on-site, SMS may be required to close for 2-14 days, as determined by Public Health.